2024 Unit Re-charter for January and February Renewal

All unit recharters will be submitted through My.scouting.org using Internet Advancement 2.0. Details on how to navigate the online recharter system and ensure successful posting are included in this guidebook. Additional information including a video, user guide and national FAQs may be found at **https://www.scouting.org/resources/internet-rechartering/**

Accessing Internet Recharter

<mark>via **https://advancements.scouting.org** using your my.scouting.org username and password.</mark>

<mark>You may also go to **https://my.scouting.org** - BSA Web Links - Internet Advancement 2.0.</mark>

Once the recharter system is live you will see a Recharter entry at the bottom of left side menu. System requires Google Chrome, Firefox, or Explorer 11 (if not using Explorer 11, you may need to select compatibility mode.) Please clear browsing history before beginning. NO ACCESS CODE is needed. You must be currently registered in a Key 3 unit position (CR, CC, CM, SM, NL and SK) or assigned as a Key 3 or COR Delegate functional position. These delegate roles may be assigned to any registered unit leader by a Key 3 member using the using my.scouting.org position manager. You or your delegate can do it from home or office, anytime that is convenient.

STEPS TO RECHARTER

Step 1 – Log into Internet Advancement at **https://advancements.scouting.org** using your my.scouting.org username & password. Or on **my.scouting.org** click the BSA Web Links box and select Internet Advancement 2.0. Then click Recharter on the lower side of the left menu.

Step 2 – Update Roster. Select any adult or youth not returning and drop them from roster, change positions. New members can be invited to sign up from charter renewal, completing online application and payment. Accept app and continue the recharter process. New: You can upload a paper application that must have appropriate signatures.

Step 3 – Check Roster. Review & validate the data to be submitted conforms to BSA rules (such as adults assigned to all required positions and all Lion and Tiger Cubs members have an adult partner)

Step 4 – Update Member Fees, assign multiple status, and sign-up members for Scouts' Life.

Step 5 – Review draft version before selecting the "Submit to Council" button. <mark>***Submit unit check with final re-charter paperwork, charter agreement, and Journey to Excellence form to council service center***</mark>. Please complete the youth not renewing survey. Follow up with any leaders that have a change in position to ensure they have taken or committed to taking the appropriate training for the new position. The Refresh Button can be selected anytime during the recharter process. This button allows units to upload additional youth and adult applications that were recently posted to the unit roster. The refresh does not overwrite any changes already made to the system.

Full-year Membership Fees as of Jan. 2024:
Change to Membership fees will take place March 1st, 2024.

For Packs, Troops & Crews:

- $80/youth registration fee
- $25/New Member Joining Fee
- $15/Scouts Life (optional)
- $60/adult registration fee
- $100 Unit Charter Liability Insurance Fee

For Explorer Posts & Clubs:

- $50/youth registration fee
- $50/adult registration fee
- $100 Unit Charter Liability Insurance Fee

Rechartering Resources:

- Charter Renewal Instructional Video (15 min.)
- Charter Renewal FAQ
- Charter Renewal Users Guide
- Exploring Renewal Guide
- Annual Charter Agreement
- New Unit Application
- Journey to Excellence Scorecards
    - Pack Scorecard
    - Troop Scorecard
    - Crew Scorecard
    - Post Scorecard
- How To Take Youth Protection Training
    - Leaders that are not Youth Protection trained, will not be included on the charter. If one of those untrained leaders is one of the mandatory leadership positions, the charters cannot be processed.
- Instructions to print Membership Cards & Charter Certificates
    - National BSA discontinued the production of these items. Units have the ability to print them.